

# Participating in a Virtual Planning and Zoning Meeting



The City of Temple continues to take proactive and preventive measures in alignment with recommendations from the CDC and local health officials to minimize transmission risks of COVID-19 for residents as well as city staff during the execution of city business and city operations.

The City of Temple has made the decision to hold the May 18, 2020 Planning and Zoning meeting via web conference to allow members of the public to participate from the safety of their home, in alignment with Bell County's Stay Home Stay Safe directive.

## Ways to Participate in Monday's Virtual Planning & Zoning Meeting

### 1. Via Meeting Site - *Recommended for full participation*

- It is recommended that members of the public wishing to virtually attend Monday's meeting use the below links to access video and audio of the meeting for Planning and Zoning meeting:
- Residents participating in this manner will be able to fully participate in the meeting with access to audio, video, presentations, and can speak during public hearings.
- Residents can participate from a computer or tablet with a modern browser and an internet connection or can download the free Zoom app on their smartphone.
- Audio can be accessed via computer or phone. Residents logging in this way will be given audio instructions once they have joined the meeting.
- We recommend residents log between 5 to 15 minutes before the meeting start time.
- Residents are encouraged to use the Zoom system check prior to the meeting to ensure their system meets the requirements to successfully participate in the meeting.
  - System requirements: <https://support.zoom.us/hc/en-us/articles/201362023-System-Requirements-for-PC-Mac-and-Linux>
- **Website for Planning and Zoning meeting:**
  - [https://zoom.us/webinar/register/WN\\_-Ik13QLHT3GM\\_cdnUU10IQ](https://zoom.us/webinar/register/WN_-Ik13QLHT3GM_cdnUU10IQ)

## 2. Via Telephone

For residents who cannot or do not wish to participate through the meeting site, the following phone dial-in information is available. Residents wishing to participate in the meeting via telephone only may call in using one of the below phone numbers. When prompted, they should enter the below conference id.

**Residents participating in this manner will only have access to audio of the meeting and will not be able to view video or presentations.**

- **Phone Dial-Ins for Planning and Zoning meeting:**
  - (346) 248-7799 or (253) 215-8782 or (669) 900-9128 or (301) 715-8592 or (312) 626-6799 or (646) 558-8656
  - Toll-free: (877) 853-5247 or (888) 788-0099
  - Conference ID: **947 9178 7524**

### Participating in Monday's Virtual Public Hearings

- During a public hearing, residents who wish to speak and are participating in the meeting via the Zoom meeting site or app can use the "raise your hand" feature in the meeting site.
- Speakers participating via the meeting site/app will be called upon individually to speak during the public hearing.
- Speakers should state their name and address for the record before providing their comments.

***A note on general public comments during the meeting:*** During this time of required social distancing, Governor Abbott has lifted the requirement to have a public comment portion during each public meeting. Therefore, the City of Temple is temporarily discontinuing the public comment portion of posted agendas until normalcy is restored and the public is able to attend the meetings held for City Council or any other boards and commissions. Thank you for your understanding in the matter as we are ensuring the safety of our City's residents and Staff.